Study Inn Group Limited

175 Corporation Street Coventry, CV1 1GU



The Occupier(s) must read the License agreement and Residential Regulations in full before completing the Student Portal.

Last Updated Created By: For Review By:

March 20, 2018 Study Inn Group Limited The Occupier(s)

This document sets out the Study Inn Cancellation Policy.

The Occupier acknowledges that by signing the Student Portal, you enter into a legally binding agreement under which you agree to be bound by its terms and by the terms of this 'Cancellation Policy'.

The Cancellation Policy shall commence on September 15, 2018, and shall continue through September 7, 2019.

Defined terms in this Policy are as those defined in the Agreement.

Note; Cancellation will only be valid once Study Inn have received notice by email together with any details required by Study Inn.

1.1 In respect of a 'Block Booking'

- a. Cancellations in respect of Block Bookings will only be accepted at the sole discretion of Study Inn.
- b. All payments of Licence Fees due in respect of block bookings will remain payable without refund unless Study Inn confirm otherwise in writing.
- c. Refunds: A Fee of £20 will be added when refund made to international bank account.

2.1 In respect of individual room bookings

- a. From 10 weeks before commencement of the Period of Licence, on payment of £500:
 - i. The Agreement can be cancelled by the Occupier giving Study Inn written notice of the cancellation.
 - ii. In these circumstances there will be a £50 administration fee, which will be deducted from the monies paid to Study Inn. The remainder of the payments made to Study Inn will be returned to the Occupier.
 - iii. In the circumstances where a fee of £500 or more is paid and the offer of accommodation is declined i.e. the tenant fails to manually or digitally sign a Licence Agreement, we will retain £100 from the deposit in lieu of administration charges.

- b. From 10 weeks before commencement of the Period of Licence, on all payments if paid 1st Installment or greater:
 - i. The Agreement can be cancelled by the Occupier giving Study Inn written notice of the cancellation.
 - ii. In these circumstances there will be a £250 administration fee, which will be deducted from the monies paid to Study Inn. The remainder of the payments made to Study Inn will be returned to the Occupier.
- c. Less than 10 weeks before commencement of the period of the Licence:
 - i. The Occupier will have no right to terminate the Agreement, unless a replacement Agreement can be found for the Accommodation.
 - ii. The Occupier is obligated to find the replacement Agreement.
 - iii. In circumstances where a replacement Agreement IS NOT FOUND, the Occupier will not be released from the current Agreement and the Occupier will remain liable for the full contractual Occupation Fee.
 - iv. High value damages will be dealt with as described in the Residential Regulations
 - In circumstances where a replacement Agreement IS FOUND for the Accommodation, the Occupier will be
 released from the current Agreement with effect from the start date of the new Agreement upon payment of a
 £250 release fee which will be deducted from monies paid to Study Inn.
 - vi. Any entitlement to discount for early payment will be lost and any refund due will be calculated on the basis of liability for the full Occupation Fee.
- Refunds: A Fee of £20 will be added when refund made to international bank account.

3.1 In respect of any storage fee paid

- a. Applicable where storage is in a bedroom.
- b. Only applicable to re-bookers
- c. The booking of storage for current students will be subject to all terms under clause 2.1.

YOU MUST AGREE TO THE TERMS OF THIS DOCUMENT VIA THE STUDENT PORTAL, ON COMPLETION YOU ARE AGREEING YOU HAVE READ AND UNDERSTAND THE TERMS UNDER THE CANCELLATION POLICY.