



## **ACTION PLAN**

Study Inn is changing the dynamics of how we operate, enforcing a Green initiative in order to protect our environment, support our local community and keep our carbon footprint to a minimum. In proactively pursuing our goal to be environmentally sustainable we will:

1. Host monthly Green Meetings, in which we will assess the implementation and effectiveness of Green actions as well as looking at areas for improvement.
2. Reduce our stationery orders from twice a month to once a month, as well as looking at ways in which we can lower our overall stationery consumption.
3. Office furniture no longer required to be given to a local charity
4. Continue to train staff and equip them with the skills necessary to serve our residents, each other and the wider community.
5. Support more sustainable and environmentally friendly ways of travelling to work, such as walking, cycling or operating a car share.
6. Increase the amount of paper we recycle each month.
7. Develop a Waste Strategy that highlights the need to reduce waste production where possible and increase recycling across all materials, by the end of 2016.
8. Partner with a local school to spend a day promoting and helping with cleaning and gardening, and in so doing promote sustainability and Green living in the wider community.
9. Review our Ethical Investment Policy on a yearly basis and implement necessary reforms as appropriate.
10. Continue to manage the Estate in keeping with Study Inn Green Policy, whilst actively challenging ourselves to do more.
11. Working with our guests to recycle any leftover belongings they leave in our rooms.

### **GREEN TEAM**

